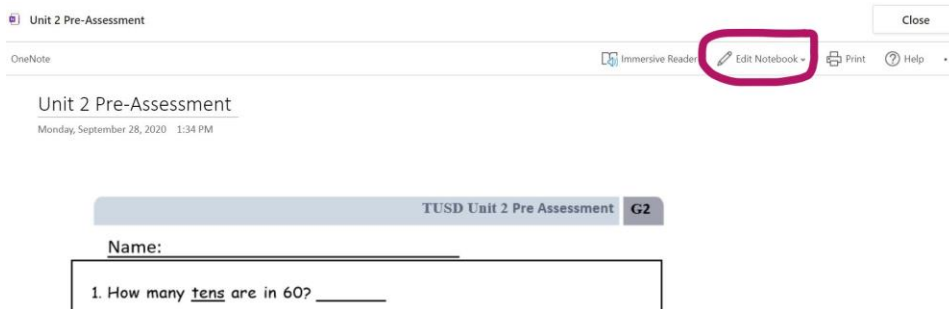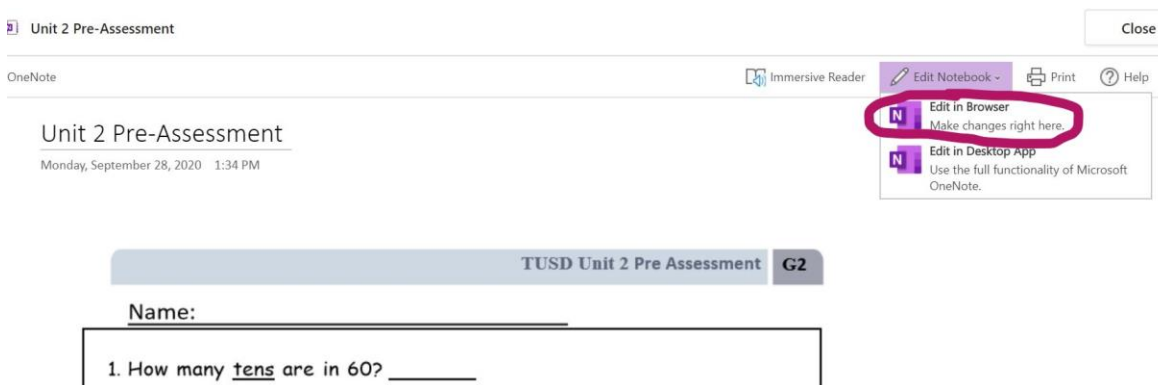# How to Digitally Edit an Assignment
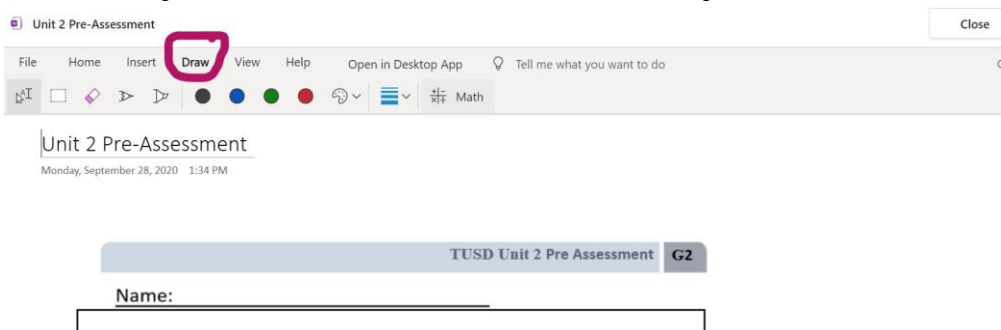
1. Once the document is open, click *Edit Notebook.*
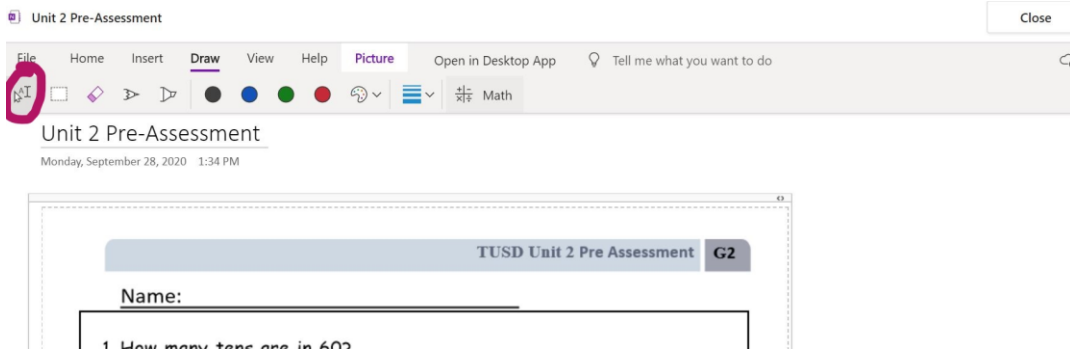

2. Click *Edit in Browser*

3. Click *Draw*
   You have two options here: draw with "pencil" by clicking the pencil to write directly on the screen with finger or stylus.

- OR -

4. Click *cursor* image to type in text boxes. These boxes are able to be moved around the page.

5. If you want to save and work on it again later, click *Close*. Note: this does not submit the assignment. You must click DONE at the bottom of the document when you are ready to turn it in.